



SAULT TRIBE YOUTH DEVELOPMENT FUND 2020 APPLICATION CHECKLIST

All applications must include the following information:

- **Completed application**
- **Copy of student's tribal card**
- **Proof of income (most recent check stub OR W-2 OR tax forms, etc.)**
- **Invoice, registration, or brochure/literature with organization's name and costs or receipt of payment**
- **Reimbursements to parents/guardians require completion of IRS W-9 form**

**ALL documents MUST be submitted to:
Kaylynn Cairns, YEA Manager
2 Ice Circle, Sault Ste. Marie, MI 49783
or emailed to kcairns2@saulttribe.net.
Questions? Email Kaylynn or call 906.635.4944.**

PLEASE NOTE: Approvals, denials, and requests for more information are sent via email. After submitting your request, please check your email periodically for updates.

Application missing supporting documents will drastically increase time frame for processing.

Plan 1 month for application to be processed and payment mailed.

SAULT STE. MARIE TRIBE OF CHIPPEWA INDIANS

TRIBAL YOUTH DEVELOPMENT CRITERIA

Tribal Youth may request funding for a variety of purposes to be expended outside of Tribal programming, to include:

- sport fees (registration, equipment, shoes)
- music, dance and theatre lessons
- instrument purchase and rental
- language lessons
- camps (sports, band, art, academic) and related travel fees
- educational, cultural and class trips
- testing fees
- driver's education
- senior pictures
- school supplies and book deposits (school clothes NOT included)
- regalia and youth drum

APPLICANT QUALIFICATIONS

- Must be a tribal youth age 0 – 12th grade living within the seven county service area. (Seven county service area includes: Alger, Chippewa, Delta, Luce, Mackinac, Marquette and Schoolcraft counties)
- Applicants may receive funding, up to \$150.00 once per academic year (August 1 – July 31).
- Qualifying categories for funding are based on Tribal Strategic Directions of medicine wheel: academic/intellectual, physical, emotional and cultural/spiritual.

APPLICANT REQUIREMENTS

- Applicant must **submit current** copy of Tribal Membership Card with application.
- Applicant must **submit** copy of invoice, registration, brochure/literature with organization's name and costs or receipt of payment with application. (Check will be made payable to the organization, unless receipt of payment is provided.)
- Applicant must **submit** proof of Household Income (recent check stub, tax forms, W-2, etc.). Income Guidelines are based on 300% of the 2020 HHS Poverty Guidelines (see last page for more detail).

Submit applications for funding to Kaylynn Cairns, Big Bear Arena, 2 Ice Circle, Sault Ste. Marie, MI 49783. Applications can also be submitted via email at kcairns2@saulttribe.net. For more information, please call 906-635-4944.

Sault Ste. Marie Tribe of Chippewa Indians
Application for Tribal Youth Development

Section I – Applicant Information (one application per child)

Youth Name _____ Date of Birth _____ Grade ____
 Parent(s)/Guardian(s) _____ Foster Child (Y/N) _____
 Address _____ City/State/Zip _____
 Daytime Phone (____) _____ Evening Phone (____) _____
 Email Address _____ Family Size _____

**Please attach a copy of the youth applicant’s current tribal card.
 Applications will not be processed if tribal card is not attached or expired.**

Section II – Request Information

Purpose of Request _____
 Amount of Funds Requested _____
 Check Payable to _____

**Please attach a copy of invoice, registration, brochure/literature with
 Organization’s name and costs or receipt of payment.
 Checks will be made payable to the organization listed above unless otherwise indicated.**

All information obtained in this application will be treated as privileged and confidential and will not be released or revealed to any other persons without prior written consent of applicant.

I certify that all the information given is true and correct and that all income is reported. I understand that this information is being given for the receipt of funds; and I authorize Sault Tribe program officials to verify the information on this application; and that deliberate misrepresentation of the information may subject suspension from the program and/or require return of funds.

Signature of Parent or Guardian

Date

2020 HHS Poverty Guideline

Persons in Family/Household	300% 48 Contiguous State & D.C. Poverty Guidelines
1	\$38,280
2	\$51,720
3	\$65,160
4	\$78,600
5	\$92,040
6	\$105,480
7	\$118,920
8	\$132,360
For each additional Person, add	\$4,480

Source: Federal Register Notice, January 17, 2020.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p>2 Business name/disregarded entity name, if different from above</p> <hr/> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p>6 City, state, and ZIP code</p> <hr/> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p> <hr/>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-			-				
or											
Employer identification number											
				-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.